



**HUMAN RESOURCES COMMITTEE
MAY 19, 2010
11:30 A.M.**

**BOARD ROOM
WELLS FARGO PLACE
30 7TH STREET EAST
SAINT PAUL, MN**

Please note: Committee/Board meeting times are tentative. Committee/Board meetings may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot.

Committee Chair Ruth Grendahl calls the meeting to order.

- (1) Minutes of April 21, 2010 (pp. 1-3)**
- (2) Human Resources Update
- (3) Appointment of President of Bemidji State University and Northwest Technical College (pp. 4-5)**
- (4) Chancellor's Evaluation Process (pp. 6-7)
- (5) Staffing Report (pp. 8-19)
- (6) Follow-up to OLA Evaluation of the System Office (pp. 20-23)

Members

Ruth Grendahl, Chair
David Paskach, Vice Chair
Cheryl Dickson
Jacob Englund
Christopher Frederick
David Olson
Christine Rice
Scott Thiss

Bolded items indicate action required.

**Minnesota State Colleges and Universities
Job Audit Delegation Project Update
May 6, 2010**

Additional Classes Recommended for Delegation (continued)

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| 1. Audio Visual Aide | 18. Groundskeeper Intermediate |
| 2. Automobile Driver | 19. Laborer-General |
| 3. Automotive Mechanic | 20. Locksmith |
| 4. Automotive Parts Tech | 21. Mason |
| 5. Baker | 22. OAS Intermediate |
| 6. Building Utilities Mechanic | 23. Painter |
| 7. Cabinet Maker | 24. Plumber |
| 8. Campus Security Officer | 25. Plumber Master-in-Charge |
| 9. Carpenter | 26. Registered Nurse Advanced Practitioner |
| 10. Carpenter Lead | 27. Registered Nurse Senior |
| 11. CSAS Intermediate | 28. Sheet Metal Worker |
| 12. CLA 2 | 29. Stationary Engineer |
| 13. CSS Intermediate | 30. Steam Boiler Attendant |
| 14. Delivery Van Driver | 31. Steamfitter |
| 15. Electrician | 32. Supported Employment Worker |
| 16. Electrician Lead | 33. Theatre Technician |
| 17. Electrician Master-of-Record | 34. Welder |

Class Not Recommended for Delegation	Rationale
Classes scheduled to be abolished at State or MnSCU level, e.g., Community College Registrar, Community College Registrar Senior, EDP class series, MnSCU Student Activities Coordinator, MnSCU Student Activities Coordinator Senior, Offset Press Operator, Offset Press Operator Senior, Student Registration Coordinator, Student Services Assistant Senior, Typesetter	Classes set to be abolished aren't being used or have other classes that are more appropriate.
Administrator and Managerial	Consistency in excluding positions from bargaining units.
Confidential and Supervisory	Require Bureau of Mediation determination for bargaining unit authority.
MSUAASF	Evaluation process and criteria per contractual obligations.
Temporary designations into unclassified service (Rule 10)	MMB delegation below System Office not permitted.
Personnel class series	MMB has retained most classification authority for this series, however, has recently delegated some of the classification authority for the entry levels to the System Office and other agencies.
IT class series Clerical class series at lead level or higher Technical class series at lead level or higher	To ensure Statewide consistency in audit decisions.
MnSCU Academic Professional & Academic Supervisor Unclassified positions	Need to more fully develop the class series guidebooks.